## Client contact information:

|  |  |
| --- | --- |
| Company (organization) name |  |
| Corporate site address |  |
| Office address |  |
| Contact person full name |  |
| Mobile phone number |  |
| Email |  |
| Business phone number |  |
| Skype |  |
| Other communication options |  |

## Company information

|  |  |
| --- | --- |
| Name and a short company or brand description |  |
| Products and services that a company produces/ provides |  |
| Main competitors |  |
| Company’s main competitive advantages |  |
|  |  |

## Goals of development

|  |  |
| --- | --- |
| What is the goal of ERP development? |  |
| Software usage base cases |  |
| Description of business tasks that ERP system will be dealing with |  |
| Component list that a system will be integrated with; links to the components |  |

## 

## Targeted user groups

Define and describe all the targeted groups of users (e.g. managers, administrators etc.)

|  |  |
| --- | --- |
| Targeted group 1 |  |
| Targeted group 2 |  |
| Targeted group 3 |  |

## General functionality specification

What sections, functional blocks or modules do you think should be presented and what is their functionality?

|  |  |
| --- | --- |
| **Section, module or block** | **Functionality** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## Project technical specification

|  |  |
| --- | --- |
| What technologies should be used during the development process? |  |
| Should a mobile version be developed? | Choose one or more options (you may also add your own suggestions):   * Mobile phones * Tablets |

## Additional information

|  |  |
| --- | --- |
| Additional information and project adjustments |  |
|  |  |